

Moor Monkton Parish Council

(5 Pages)

Actual Expenditure for Year 2019/20
Clerk's Expenses/Travelling Expenses/Wages
Cash Book Analysis – Items over £100
Revenue vs Budget
Financial Statement Bank Reconciliation

Actual Expenditure Year From 1st April 2019 - 31st March 2020

Revenue Expenditure

Clerk's Salary	£2,214.60	(£363.60 Backpay + £1,851.00)
Defibrillator	--	
BHIB Insurance	£ 238.87	
Subscriptions	£ 129.00	
Internal Auditor	£ 75.00	
Stationary / Post / Phones	£ 184.71	(£34.71+ £12.00 + £22.03+£17.17+£78.85+£19.95)
Information Commissioner	£ 40.00	
Travelling Expenses	£ 112.50	(£33.30 + £38.70 + £40.50)
Expenses	£ --	
Room Hire	£ 375.00	
Training	£ 86.00	
Verge / Hedge Cutting	£ 210.00	
Website	£ 41.94	
Computer and Printer	--	

Grants & Donations

Harrogate & District N'Hood Watch £ (50.00) (Not Banked)

TOTAL EXPENDITURE £ 3707.62

Revenue

Harrogate Borough Council Precept	£4000.00
Other Receipts	115.18
Unbanked Cheque no. 112	16.32
Gross Interest	<u>16.65</u>

TOTAL INCOME £4148.15

Surplus £ 440.53

Explanation of Surplus

Awaiting an invoice for £375 for Room Hire for year 2019/20
Also unbanked cheque for £50

EXPENSES / TRAVELLING EXPENSES / WAGES

1st April 2019 - 31st March 2020

	Clerk's Expenses	Clerk's Travelling Expenses	Clerk's Wages
April	£19.95	---	£363.60 £154.25
May	---	---	£154.25
June	---	---	£154.25
July	£78.85	£33.80	£154.25
August	---	---	£154.25
September	£17.17	---	£154.25
October	---	---	£154.25
November	£22.03	£38.70	£154.25
December	---	---	£154.25
January	£12.00	---	£154.25
February	---	£40.50	£154.25
March	£34.71	---	£154.25
TOTAL	£184.71	£112.50	£2,214.60
Stationary	£180.41		
Postage	£ 4.30		
Travelling	£112.50		
TOTAL	£297.21		

Analysis of 2019 / 2020 Cash Book

Expenditure over £100 for 2019 / 20 (1st April 2019 – 31st March 2020)

Date	Payee	Total Net of VAT	Chq No.	Description
15/05/2019	L Tomlinson (Clerk)	£672.10	100115	Clerk's Back Pay + 2 months Wages
15/05/2019	YLCA	£129.00	100117	Subscriptions
15/05/2019	BHIB	£238.87	100118	Insurance
15/05/2019	Richard Kay Charity	£375.00	100119	Room Hire
17/07/2019	L Tomlinson (Clerk)	£308.50	100121	Clerk's Wages
18/09/2019	L Tomlinson (Clerk)	£308.50	100126	Clerk's Wages
20/11/2019	L Tomlinson (Clerk)	£308.50	100128	Clerk's Wages
20/11/2019	R Burniston	£210.00	100130	Verge/Hedge Cuts
15/01/2020	L Tomlinson (Clerk)	£308.50	100131	Clerk's Wages
18/03/2020	L Tomlinson (Clerk)	£383.71	100133	Clerk's Wages Expenses/ Travel Expenses

MOOR MONKTON PARISH COUNCIL

Financial Report to 31st March 2020

REVENUE – Budget vs Actual

2018-19 Actual £	2019-20 Budget £	2019-20 Actual £	Year's Budget Income
3400	4000	4000	Harrogate Borough Council Precept
-	-	-	Grass Track Donation
-	-	-	HBC Commuted Sums
-	-	-	Rural Action Yorkshire Donation
234	100	115	VAT Refund
11	12	17	Gross Interest
		16	Unbanked Cheque no. 112 (Accounted for in 2018/19 A/cs)
3645	4112	4148	TOTAL INCOME
£	£	£	Expenditure
1117	1800	2214	Clerk's Salary
222	150	75	Auditor
231	270	239	Insurance
127	150	129	Subscriptions
-	-	-	Repairs & Renewals
-	50	-	Defibrillator
434	-	-	Computer, Case & Printer
198	250	210	Trees / Hedges / Verge Cutting
83	70	185	Stationery / Post / Phones
40	35	40	Information Commissioner
65	50	112	Travelling Expenses
-	375	375	Room Hire
-	-	-	Christmas Tree
58	-	-	Expenses
500	250	42	Website
125	45	86	Training
3200	3565	3707	TOTAL EXPENDITURE
			Grants & Donations
-	-	-	Pledge to NYWAG
-	50	-	Neighbourhood Watch Donation

BANK ACCOUNT (As at 31/03/19)

£8181.56
£ 454.56
£8421.80

Current Balances (As at 31/03/20)

£8698.21 Deposit Account
£ 164.12 Current Account
£8862.33 **Total in Bank Accounts**

MOOR MONKTON PARISH COUNCIL

FINANCIAL STATEMENT AS AT 31ST MARCH 2020

Bank Reconciliation		Financial Year Ending 31st March 2020	
Moor Monkton Parish Council			
Prepared by: <i>Lynne Tomlinson - Clerk/RFO Moor Monkton Parish Council</i>			
Approved by: <i>Ann Johnson – Chairman, Moor Monkton Parish Council</i>			
Balance per Bank Statements as at 31st March 2019	£	£	
Deposit Account	8181.56		
Current Account	454.56		
Less any unpresented cheques as at 31/03/2019			
Cheque No. 100113	198.00		
Cheque No. 100112	16.32	214.32	
Opening Bank Balance as at 1st April 2019			8421.80
Deposit Account	8181.56		
Current Account	454.56		
Less any Unpresented Cheques			
Cheque No. 100112	16.32		
Add any Unbanked Cash as at 31/03/2020	Nil		
Deposit Account as at 31/03/2020	8698.21		
Current Account as at 31/03/2020	164.12		
Net Bank Balances as at 31st March 2020			8862.33
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:</i>			
CASH BOOK			
Opening Balances		£8421.80	
Add: Receipts in the year (<i>Chq 112 not banked but accounted for in last years accounts therefore credited back into accounts</i>)		£4131.83 + £16.32 = £4148.15	
Less: Payments in the year		<u>£3707.62</u>	
CLOSING BALANCE (<i>receipts and payments</i>) as at 31 st March 2020		<u>£8862.33</u>	
BANK ACCOUNTS			
	Deposit A/C	£8698.21	
	Current A/C	<u>£ 164.12</u>	
	TOTAL IN BANK	£8862.33	